

SWFHR ANNUAL CHILI COOK-OFF

VENDOR DETAILS & REGISTRATION

info/questions call or text Teri @ (239) 839-4979 or Sharron @ (239) 244-7184

EVENT DATE: **MARCH 11, 2023, 10 am - 2 pm** | REGISTRATION DEADLINE: **MARCH 8, 2023**



SET UP FINISHED BY 9:30 AM

VENDOR TERMS AND CONDITIONS (Revised 2022-11-1)

1. Vendor variety is expected, but no rude or openly offensive items will be displayed for sale.
2. Space allowed is 12' x 12' per vendor. Larger space may be available but must be approved.
3. Each vendor must supply tables & chairs for themselves.
4. Acceptance of this agreement, the Vendor expressly releases SOUTH WEST FLORIDA HORSE RESCUE, INC. and its agents from all liability for damage, injury, or loss to any person or goods which may arise from the use of vendor space. A signature, electronically or written, acknowledges acceptance of the terms.
5. All vendors will share in the marketing of the event. We'll send you a flyer you can email, as well. Please invite your local friends and customers list to attend the event. Please also see our event on Facebook and "invite" people to attend.
6. Set-up times may vary, but the vendor must be fully set up 30 minutes before the event starts.
7. Gates will open at 7 AM the day of the event. Prior arrangements can be made for earlier set up
8. Breakdown times should be after the event officially ends. Emergency or pre-planned early departures should be directed to the event manager Matt @ 239.822.5366; the vendor managers, Teri @ (239) 839-4979 or Sharron @ (630) 244-7184.
9. No sublet or split booth space shall be permitted without written agreement with SWFHR. Only one table per company name. All space is held with payment & completed forms.
10. All vendors and assistants of vendors will adhere to the General Facility Rules of South West Florida Horse Rescue, Inc. that are posted at the main entrance of the facility as well as will be handed to each vendor upon arrival.
11. Pathways and Exits shall be kept clean, clear, and free of obstacles. Vendor space shall be fixed in position for the duration of the event.
12. The distribution of samples and literature is strictly limited to the confines of the Vendor's booth.
13. Voice or music amplification must be low to avoid disturbing other vendors or attendees.
14. No "Glitter" is permitted. Do not nail, screw, staple, pin, tack, tape, etc., any materials directly to the host location. Leave your area clean upon leaving.
15. No smoking is permitted at vendor booths. Vendors & assistants must smoke in the designated smoking areas.
16. No animals or pets are permitted unless service animals or otherwise expressed.
17. SWFHR is not responsible for replacing lost or stolen goods. Vendors are responsible for obtaining coverage of their belongings.
18. If any external cause, such as war, fire, weather, any Act of God, etc., prevents the Event, SWFHR reserves the right to retain Vendor donations for expense compensation and will advise on rescheduling if possible.



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VENDOR REGISTRATION FEE:

1. The fee is \$25 / day (*except apply*)
2. Alternatively, the vendor fee can be waived if the vendor:
 - a. donates a raffle basket of equal or greater value for the "Monster Raffle."
 - b. is already a servicer of SWFHR
 - c. is a bonafide charity
 - d. is a 1st Responder or Military unit or organization
 - e. Is a Sponsor of the Event
3. The vendor rate may increase should your booth space exceed the standard allotted space, a size of 12'x12' for standard practice merchants and promotions.

PAYMENTS:

1. **Debit, Credit, or PayPal:** Electronic payments are processed via PayPal. Call us at (239)567-4111 to arrange payments over the phone. 4% fee to process payment over the phone. Send direct PayPal payments to info@swfhr.org; in the notes, the section mention '2023 Chili Fest'. You do not need a PayPal account to complete your entry payment.
2. **Cash/Checks:** made payable to 'SWFHR' with a memo of '2023 Chili Fest'. Deliver or Mail to: SWFHR, 14811 SR 31, Punta Gorda, FL 33982. Must be received by the Registration Deadline.
3. **Pay in person:** Call us at (239)567-4111 to arrange or schedule a visit online at www.swfhr.org. Our address is SWFHR, 14811 SR 31, Punta Gorda, FL 33982. Publicly open days are any day between 9 am-3 pm.
4. **Cancelation or Delays:** If, for whatever reason, you know there will be a delay with your entry payment, please make sure that you contact us at info@swfhr.org or (239) 567-4111

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VENDOR REGISTRATION		Vendor ID:	
Vendor Applying As A:		Point Of Contact	
BUSINESS PROMOTION/DISPLAY	<input type="checkbox"/>	Contact Name:	
CHARITY	<input type="checkbox"/>	Contact Phone:	
ENTERTAINMENT	<input type="checkbox"/>	Contact Email:	
FOOD - MEAL	<input type="checkbox"/>	Please include us in your future vendor opportunities <input type="checkbox"/>	
FOOD - SIDES/TREATS/NOT MEAL	<input type="checkbox"/>		
MERCHANDISE	<input type="checkbox"/>		
OTHER	<input type="checkbox"/>		

BUSINESS / CHARITY BOOTH NAME	
This Vendor is a:	BUSINESS <input type="checkbox"/> PRIVATE/INDIVIDUAL <input type="checkbox"/> CHARITY <input type="checkbox"/>
	<i>EIN# HERE →</i>

VENDOR DETAILS		<i>No vehicles are to stay in the vendor grounds unless pre approved</i>	
What are you bringing for setting up:	[] TENT: How many:		[] ANIMALS (charities only): How many?
	[] TABLES: how many:		
	[] TRUCK	[] TRAILER	[] LARGE DISPLAY
	Other items not listed:		
Description of the goods or promotions that you'll offer at this event.			

AVAILABILITY & OTHER NOTES: (If you have a reason to not be at the event the entire time, please note it here so we may take that into account when positioning vendors):

if not a CHARITY: (check if)--> [] my business will provide a raffle basket in lieu of vendor fee

PAYMENT INFO: See Payments section in the Vendor Details portion.

ENDORSEMENT: Your signature indicates that you've read & agreed to the terms & conditions as stated for this application.

VENDOR SIGNATURE: